

Address

Contact: Timber Framed Homes
Email: **TimberFrameHomes@barnet.gov.uk**
Date: 19th March 2024
Reference: Timber Homes – Letter 3

Dear **insert name**,

Re: insert address

We are writing in follow up on the previous letters sent to you regarding fire safety works potentially required to your timber frame home.

We would like to invite you to a drop-in session to discuss any concerns you may have. This meeting is specifically for freeholders and will be an opportunity for you to meet the team and ask any questions you may have.

Drop In Details

Where – Watling Community Centre. 145 Orange Hill Road, Edgware, HA8 0TR

When – Saturday 6th April from 10.30am to 12.45pm

Please contact us to register your interest in attending. This is so we can manage the sessions effectively as there is a limit to the number of people allowed in the building at any one time.

To help us make this drop-in session as informative for you as possible please do let us know if there is a particular issue you would like to discuss or get more information on.

Email – TimberFrameHomes@barnet.gov.uk

Telephone Number – 0208 359 5348

Please also note that you can still arrange to come and talk to us on a 1-2-1 basis at a time convenient to you, or we can arrange online meetings with you and your neighbours if you wish.

As a reminder, a summary of the questions we have received so far have been included in the FAQs which are updated on our website: <https://www.barnet.gov.uk/fire-safety-timber-framed-homes>. We can post a copy out to you on your request.

If you haven't yet made contact, we would like to remind you of the next steps which are highlighted below:

Next steps

Please contact us on TimberFrameHomes@barnet.gov.uk /0208 359 534 to:

- confirm your contact details and the address of your property
- register your interest in Barnet Council organising these works for you, should the survey find your home needs it
- discuss any concerns you may have about the work or the ability of anyone in your household to exit your home in the event of a fire
- register your interest in a drop-in session
- let us know if you would like us to provide you with some smoke detectors.

Yours sincerely,

Timber Frame Homes Team
London Borough of Barnet